

# Covenant Agreement

## Chair of UUFPP Leadership Development Committee

**Summary:** The duties of the Leadership Development Committee are listed in the UUFPP Bylaws, Article X, Section 2. These and additional responsibilities include:

- The LDC shall nominate candidates for Officers and Trustees-at-Large, Delegates to the General Assembly and the Endowment Committee. The slate shall be posted on the official bulletin board and presented to the Corporate Clerk in sufficient time for inclusion in the Corporate Meeting Notice. If delegates to general assembly cannot be found in time for placement on the slate for the Corporate Meeting, the LDC may recommend delegates for appointment by the Board of Trustees.
- The LDC may also, at the request of the Board of Trustees or on its own initiative, make recommendations to the Board for candidates for membership on the Committee on Ministry and committee chairmanships, as the needs arise.
- The LDC shall develop and implement means for identifying, cultivating and developing leaders for the Congregation.

**Therefore, as Chair of the UUFPP Leadership Development Committee, I covenant to:**

- To make use of the resources available from the UUA and the Metro District to better perform the duties of the Committee.
- To ensure the Committee performs its required duties and responsibilities.
- To hold regular meetings and ensure minutes are taken of each meeting.
- To set goals for the coming year at the first meeting of the program year.
- To ensure the minutes and goals are accessible to the BOT and the Congregation.
- To provide status, on at least a quarterly basis, to the BOT and Congregation, regarding the progress towards meeting the Committee's goals.
- To provide an end-of-year report to the Congregation at the annual Corporate Meeting.
- Attend the Coordinating Council Meetings.

**Requirements:**

- Ability to organize committee meetings.
- Ability to track responsibilities of the committee on a month-to-month basis.
- Basic computer skills and regular access to e-mail.
- Ability to master the Fellowship Membership Database.

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_