

# **Covenant Agreement**

## **Chair of UUFPP Buildings and Grounds Committee**

**Summary:** The duties of the Buildings and Grounds Committee are listed in the UUFPP Bylaws, Article XI, Section 2. These and additional responsibilities include:

- The Building and Grounds Committee shall be responsible for maintaining the real property of the Fellowship and implementing improvements at the direction of the Board of Trustees.
- Supervise the custodian's work.
- Schedule and recruit volunteers to do painting, lawn mowing, leaf raking etc.
- Select and hire professionals such as licensed plumbers and electricians, snow removal personnel and oversee their work.
- Organize and recruit for at least one work party per month.
- See that existing equipment such as boilers, heating and lighting are kept in working condition.

**Therefore, as Chair of the UUFPP Social Justice Committee, I covenant to:**

- Ensure the Committee performs its required duties and responsibilities.
- Set goals for the coming year at the first meeting of the program year.
- Ensure the goals are accessible to the BOT and the Congregation.
- Provide status, on at least a quarterly basis, to the BOT and Congregation, regarding the progress towards meeting the Committee's goals.
- Attend each Coordinating Council Meeting.
- Provide an end-of-year report to the Congregation at the annual Corporate Meeting.

**Requirements:**

- Should be good at recruiting people
- Should have some knowledge of mechanical and electrical systems
- Ability to track responsibilities of the committee on a month-to-month basis.
- Basic computer skills and regular access to e-mail.

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_