

Covenant Agreement

President, UUFP Board of Trustees

Summary: The duties of the President of the Board of Trustees (BOT) outlined in the UUFP Bylaws, Article VIII, Section 3a. These, and other duties, are listed below:

- The President shall prepare the agendas for, and preside over, the Board of Trustees and the Executive Committee.
- The President, in consultation with the Executive Committee, shall appoint the chairpersons of standing committees.
- The President shall act as liaison between the Board of Trustees and the Leadership Development Committee, the Committee on Ministry, and any other committees or task forces deemed appropriate (such as a Ministerial Search Committee).
- In cooperation with the minister, the President shall be responsible for the relationship of the Fellowship to its individual members, the community at large, and the Unitarian Universalist Association.

Therefore, as President of the UUFP Board of Trustees, I covenant to:

- Faithfully execute the duties listed above.
- Represent the interests of the entire membership in accordance with the mission, the purpose, and principles of the Fellowship.
- Prepare for, and preside over, all Board of Trustees meetings, utilizing Robert's Rules of Order. If I am unable to perform this duty, I shall delegate it to the Vice-President.
- Perform at least 4-8 hours a week of preparation for BOT meetings and other BOT business.
- Educate oneself on all facets of UUFP operation, including financial.
- Become familiar with available UUA and District resources that are pertinent to my work.
- As much as possible, attend pertinent UUA and Metro District meetings, including the President's Roundtable, the Metro District Annual Meeting, and UUA General Assembly.
- Assume the role of congregational leader in all my work, e.g., I will enforce UUFP policies and publicly support BOT decisions.
- Be positive and proactive.
- Participate in the continued review of Fellowship policies, procedures and bylaws.
- Aid in the maintenance of Board transparency for the congregation.

Requirements:

- Honesty
- Attention to detail
- Vision
- Self-motivation
- A sincere desire to help the UUFP reach its greatest potential
- The ability and willingness to attend lengthy and sometimes frequent meetings
- Basic computer skills and regular access to e-mail

Name _____ Date _____

Signature _____